



NOTICE: APPOINTMENT RENEWAL

Please be advised that producer appointment renewal is to be completed during the month of September of each even year and is now open for the 2020 renewal.

Appointment Renewal will be completed through NIPR. Please follow the steps below.

1. Go to www.nipr.com
2. Click on **Products & Services**
3. Click on **Company Appointment Renewals**
4. Click on **View and Pay Renewal Invoices**
5. Click **Accept** on the Use Agreement page
6. Select **South Carolina** for the state
7. Enter the FEIN **or** NAIC Co code **or** Invoice number
8. Click **Submit**

New appointments will receive the next years renewal expiration date:	09-30-2022
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Producer Compliance

In accordance with South Carolina Code §38-43-106(C), the appointment of a producer may not be renewed unless the producer has (1) renewed their license and (2) has completed the mandated continuing insurance education required hours. **Insurers conducting business with a producer whose license and/or appointments are expired or inactive may be fined by the Department up to \$15,000 for each violation. (See SC Code Section 38-2-10)**

Payment of Producer Reappointment Fees

If the payment is not received through NIPR by September 30, 2020, all appointments for the insurer will be expired on October 1, 2020. Appointments renewed between October 1, 2020 and December 1, 2020 will be subject to the payment of a penalty fee of **\$250 per appointment** in addition to the appointment renewal fee. Please refer to Bulletin 2010-02 (Section II (B) and Section III (E)) that can be found in the Bulletin's section of the Department's website at www.doi.sc.gov.

Producers with an Expired License

Insurers will not be able to renew the appointment(s) of a producer that has an expired license and/or appointment. Insurers may view their active appointments online using SBS's Lookup feature at www.statebasedsystems.com.

Thank you,

SCDOI Licensing Division
1201 Main Street, Suite 1000
Columbia, SC 29201



