



South Carolina Department of Insurance

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TO: South Carolina Resident Licensees

SUBJECT: Upcoming Initiatives at the South Carolina Department of Insurance

DATE: March 22, 2018

This notice is to inform all South Carolina resident licensees of various upcoming initiatives that will affect you as a licensee. We are excited about these initiatives and believe they will result in a more efficient environment here at the Department and make it easier for you to do business in our State.

- 1) In late 2018, we plan to transition many of our back-office operations to the NAIC's State Based Systems ("SBS"). This web-based application supports insurance regulation functions and offers industry users a new interface and makes it easier for you to manage your license, print your license, look up companies and licensees, etc.
- 2) In preparation for SBS implementation, all licensees (except bail bondsmen and runners) should familiarize themselves with the [National Insurance Producer Registry](#) ("NIPR") and begin using their services to renew licenses, change contact information, add lines of authority, etc. South Carolina offers the majority of NIPR's services to all residents and non-residents. SCDOI Online Services will continue to be available until we offer all of NIPR's services, but access to Online Services is scheduled to cease this year.
- 3) Some of our business rules will be updated to enable the SBS transition. One such updated rule is that you must complete all of your continuing education requirements prior to completing any renewal application. We encourage you not to wait until the last minute to verify your continuing education credits. You may contact our Continuing Education Administrator, [Prometric](#), at any time for this information.
- 4) We have moved to a paperless environment. If you have been receiving our recent email communications, visited our website, Facebook, NIPR, or SILA, you may have noted that, effective January 1, 2017, a valid personal and/or business email address is required by law for most licensees. It is extremely important that you update your contact information so that we have a current, valid email address on file. The Department will no longer be mailing hard-copy notifications to licensees and will instead communicate via email when necessary. It is the licensee's statutory responsibility to renew license(s) during the applicable renewal period(s). You may print your license at any time to see your renewal date.
 - You may update your email address via NIPR.
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Thank you,

SCDOI Licensing & CE Division